

The Pendleton Town Council met in regular session at 6:00 PM on September 14, 2017, at Pendleton Town Hall, 100 West State Street, Pendleton, Indiana. All documents presented are on file in the Clerk-Treasurer's office and may be reviewed upon request. Town Council President Robert Jones called the meeting of the Pendleton Town Council to order. Jones called for a moment of silence, and Fire Chief Jeff Moore led the Pledge of Allegiance.

Council Members present were President Robert Jones, Vice President Chad Wolfe, Jessica Smith, Chet Babb, and Michael Romack. Clerk Treasurer Virgil Mabrey was present. A quorum was established with five of five members present.

Also present representing the Town were Police Chief Marc Farrer, Town Manager Tim McClintick, Deputy Clerk-Treasurer Dawn Speedy, and Attorney Alex Intermill. The minutes from the regular meeting of August 10, 2017 were approved.

#### **OPEN PUBLIC HEARING FOR VACATION OF A PUBLIC WAY AT 6:02PM**

- Ordinance 2017-04 to vacate part of former J.H. Walker Drive
- No questions or comments
- Close public hearing at 6:02pm

**A MOTION TO ADOPT ORDINANCE 2017-04 AS PRESENTED ON SECOND READING WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.**

#### **OPEN PUBLIC HEARING FOR 2018 BUDGET AT 6:02PM**

- Adoption meeting is scheduled for Monday, October 16, 2017
- 3% wage increase is supported in the budget
- Babb asked about wage distributions. Mabrey stated the State Board of Accounts has directed some of the distributions. Intermill explained the job duties must justify the distribution for each position.
- Close public hearing at 6:33pm

#### **PUBLIC INPUT**

- Jennifer Myers, 212 Moore Avenue, made a complaint on the poor condition of the cemetery and presented photos.
- Myers has visited the cemetery for the last 50 years, where her parents are buried, and has never been disappointed in its condition until the last year or so. She and others have been weed-eating around the stones themselves because the weeds have been so bad. Myers said on Father's Day it was so bad that she had to return home to fetch her weed-eater, and has talked with the Town Manager and other Town employees about the matter. Myers said this is a lack of respect.

- Wolfe asked McClintick what had changed. McClintick said there was a change of personnel two years ago. Wolfe said this was unacceptable – if you can't get your employees to get the job done, then I highly advise you to evaluate the situation.
- Wolfe also stated it could be a liability to have civilians doing maintenance work on Town property.
- McClintick said he has addressed the problem and it is being corrected.
- Jones asked Myers to let the Town Council know if this matter is not corrected.

### **MONTHLY CLAIMS**

- Wolfe asked where the two court cases stood. Intermill said the horse issue with the revoked Conditional Use is in court waiting on the judge's decision, and the sign issue is most likely heading to court.
- Babb said the total legal fees were already \$10,000 over budget and the year isn't over, and the 2018 proposal is only \$2000 over this year's budget, which doesn't make sense. Jones said this is only the general fund and when looking at all the Legal fee appropriations from each fund the numbers add up right.

**A MOTION TO APPROVE THE CLAIMS AS PRESENTED WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED WITH CHET BABB OPPOSED.**

### **CLERK-TREASURER VIRGIL MABREY'S JUNE REPORT**

**A MOTION TO ACCEPT THE CLERK-TREASURER'S REPORT AS PRESENTED WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.**

### **NEW BUSINESS**

#### **Resolution R17-12 (a resolution to transfer appropriated money)**

- Need to appropriate 6085.00 to cover court wages
- Gasparovic said the transition to new software required a lot of labor hours.

**A MOTION TO APPROVE RESOLUTION R17-12 AS PRESENTED WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.**

#### **Resolution R17-13 (a resolution to purchase new police vehicles)**

- Ford Explorers have been selected
- \$204,947.00 to be financed

**A MOTION TO APPROVE RESOLUTION R17-13 AS PRESENTED WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.**

**Ordinance 2017-05 (an ordinance adopting an economic development rider)**

- On the first page the word 'resolution' should be changed to 'ordinance'
- This would allow the Town to pass IMPA's EDR program onto qualifying electric customers
- McClintick presented IMPA glossary of terms & asked Town Council to review and discuss at the next meeting.

**A MOTION TO APPROVE ORDINANCE 2017-05 AS PRESENTED ON FIRST READING, WAS MADE BY CHAD WOLFE AND SECONDED. MOTION CARRIED.**

**A MOTION TO SUSPEND THE RULES FOR A SECOND READING, WAS MADE BY MICHAEL ROMACK AND SECONDED. MOTION CARRIED.**

**A MOTION TO APPROVE ORDINANCE 2017-05 AS PRESENTED ON SECOND READING, WAS MADE BY MICHAEL ROMACK AND SECONDED. MOTION CARRIED.**

**Discussion concerning the residential trash fee**

- Best Way's fees have gone up but the charge to the customer has stayed the same.
- McClintick said the customer fee needs to be raised to cover the cost to Best Way.
- Babb said he didn't want to raise the trash fee since money was just moved out of the old trash fund.
- Wolfe said according to his calculations no raise is needed yet and this should be evaluated and discussed with the next contract.
- Jones said this needs further research for a later discussion.

**Discussion concerning the Green Township agreement**

- Greg Valentine, Green Township Trustee, asked for a reduction in the contract cost in proportion to the assessed value for 2018. Green Township is willing to pay \$24,000.
- McClintick said the newer annexations are mostly farm ground.
- It was decided to look at current assessed values and evaluate, then discuss later.

**Discussion concerning the Town's policy of the disposal of brush for residences of the Town**

- Originally the Town started picking up brush from storm damage only.
- Now it is to the point that pickup includes any brush that is set out & takes 4 employees about 12 hours per week each.

- Intermill stated some Towns charge for this service, some add this option to the trash service, some pickup for storm season only and leaf season only, some offer this through heavy trash pickup. Many options.
- Jones asked McClintick to study options and present later.

#### **Discussion concerning the creation of a cemetery maintenance fund**

- Cemetery revenue is about \$40,000 annually
- Town's current price list is almost 20 years old and needs review and updates.
- Would like to start an investment account so the Town would be able to sustain the cemetery when no more plots are available for sale.
- McClintick will gather cost comparisons and present later.

#### **OLD BUSINESS**

#### **Discussion concerning the agreement to create an internal control document with Bookkeeping Plus**

- Intermill suggested adding a uniform services addendum to the agreement
- Babb asked if the law states a timeframe. Mabrey said SBOA said we need to be actively working on it.
- Mabrey said Bookkeeping Plus created an IC document for Fortville that stated the scope of what should be done, but is not what they actually do. Mabrey stated our document should reflect our actual procedures.
- Fortville's IC document has not been audited by SBOA.
- Discussion was about how to approach this including having each department work towards this or look into another company.
- Jones said they would take no action at this time – Town is working on IC by having these discussions.

#### **Discussion concerning stormwater**

- McClintick said GRW Engineering is gathering final data & he is talking with Umbaugh about a rate study. Hope to get this done by year end.
- Wolfe said they needed to discuss an infrastructure bond to get this project started, along with setting the customer's utility rate, and establishing a real maintenance budget.
- Jones said the Park Board is voting on the community center next week and suggested to wait and see how that goes before discussing the stormwater. Add this to October's agenda.

**OTHER BUSINESS**

- None

**DEPARTMENT REPORTS**

- Reports were received with no additional discussion.

**ADJOURNMENT**

- There being no other business brought before this Town Council, the public meeting adjourned at 8:35pm.

Prepared by \_\_\_\_\_  
Dawn Speedy  
Deputy Clerk-Treasurer

Approved by \_\_\_\_\_  
Robert Jones  
Council President